Website Postings Checklist (Sample County, made up)

Seven of the thirteen columns on the AI's Checklist tab. The Excel file also has who's responsible, timing, other allowed places, the History line notes, and a Done column, plus five more tabs.

#	What gets posted	Statute (click to open)	What the law says (short quote)	Our website: required or an option?	Our page that covers it	Status
1	Current polling place locations (voter information cards point voters here)	s. 97.071(1)(h)	"Polling place address and a link to the supervisor's website to provide the most current polling place locations."	Required (implied)	/voters/election-day.html	Covered
2	Notice of potential ineligibility, when the mailed notice comes back undeliverable	s. 98.075(7)(a)2.	"...either publish notice once in a newspaper of general circulation ... or publish notice on the county's website as provided in s. 50.0311 or on the supervisor's website, as deemed appropriate by the supervisor."	One of the options	/notices/potential-ineligibility.html	Page found (not opened)
3	Other notices in the removal process (for example, a hearing notice or the final decision) when not sent with proof of receipt	s. 98.075(7)(b)3.	"...or must be published in a newspaper of general circulation where the voter was last registered, on the county's website as provided in s. 50.0311, or on the supervisor's website, whichever is applicable."	One of the options	/notices/potential-ineligibility.html	Page found (not opened)
4	Notice telling voters how to update the signature on file	s. 98.077(3)	"...the supervisor shall publish in a newspaper ..., on the county's website as provided in s. 50.0311, or on the supervisor's website, as deemed appropriate by the supervisor, a notice specifying when, where, or how a voter can update his or her signature..."	One of the options	no page found	No page found
5	Live voter turnout on Election Day	s. 98.0981(5)	"On election day, each supervisor of elections shall make live voter turnout data, updated at least once per hour, available on his or her website."	Required	no page found	No page found
6	Notice of the general election (the offices and vacancies to be filled)	s. 100.021	"Notice may be provided alternatively by publishing notice on the division's website, on the county's website as provided in s. 50.0311, or on the supervisor's website, as deemed appropriate by the supervisor."	One of the options	no page found	No page found
7	Election preparation report (staffing and voting equipment plans)	s. 100.032	"Each supervisor of elections must post a report on his or her official website at least 3 months before a general election which outlines preparations for the upcoming general election."	Required	no page found	No page found
8	Notice of a special election to fill a vacancy	s. 100.141(3)	"...or, for at least 10 days before the first day set for qualifying for office, publish notice on the county's website as provided in s. 50.0311 or on the supervisor's website."	One of the options	no page found	Only when needed
9	Notice of a special election or referendum	s. 100.342	"...at least 30 days' notice of the election or referendum by publication in a newspaper ..., or publication on the county's website as provided in s. 50.0311, the municipality's website, or the supervisor's website, as applicable."	One of the options	no page found	No page found
10	Cost to verify initiative petition signatures	s. 100.371(14)(f)	"Each supervisor shall post the actual cost of signature verification ... on his or her website, and may increase such cost as necessary, annually on March 1."	Required	no page found	No page found
11	Initiative petition signature counts	s. 100.371(14)(g)	"...each supervisor shall post on his or her website the total number of signatures submitted, the total number of invalid signatures, the total number of signatures processed, and the aggregate number of verified valid signatures..."	Required	no page found	No page found
12	Summaries of initiative financial information statements	s. 100.371(16)(h)	"...each supervisor of elections whose office has a website shall post the summary from each initiative financial information statement on the website."	Required (if you have a website)	no page found	Only when needed
13	Notice that precincts are combined for an election	s. 101.001(2)	"Notice of the combination of precincts shall be given in the same manner as provided in s. 101.71(2)."	One of the options (through s. 101.71(2))	no page found	Only when needed
14	Provisional ballot cure affidavit and instructions (the form a voter uses to fix a missing or mismatched signature)	s. 101.048(6)(a), (6)(e)	"The department and each supervisor shall include the affidavit and instructions on their respective websites. The supervisor shall include his or her office mailing address, e-mail address, and fax number on the page containing the affidavit instructions..."	Required	no page found	No page found

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15	Notice of the public logic and accuracy (L&A) test of the vote-counting equipment	s. 101.5612(2)	"Public notice of the time and place of the test shall be given at least 48 hours prior thereto by publication on the county website as provided in s. 50.0311, on the supervisor of elections' website, or once in one or more newspapers..."	One of the options	/notices/canvassing-board.html	Covered
16	Notice of the post-election audit, on the HOME PAGE	s. 101.591(3)	"The canvassing board shall post a notice of the audit, including the date, time, and place, in four conspicuous places in the county and on the home page of the county supervisor of elections website."	Required, on the home page	no page found on the home page	Not on home page
17	Online vote-by-mail ballot requests	s. 101.62(1)(a)	"A request may be made in person, in writing, by telephone, or through the supervisor's website."	Allowed, not required	/voters/vote-by-mail.html	Partly covered
18	Vote-by-mail cure affidavit and instructions (the form a voter uses to fix a missing or mismatched signature)	s. 101.68(4)(a), (4)(e)	"The department and each supervisor shall include the affidavit and instructions on their respective websites. The supervisor must include his or her office's mailing address, e-mail address, and fax number on the page containing the affidavit instructions..."	Required	no page found	No page found
19	Notice that a polling place has moved	s. 101.71(2)	"...give notice of the change of the polling place ... by publication on the county's website as provided in s. 50.0311, on the supervisor's website, or at least once in a newspaper of general circulation in the county."	One of the options	no page found	Only when needed
20	Notice of an election rescheduled after an emergency	s. 101.733(2)	"Notice of the election must be published on the affected county's website as provided in s. 50.0311, on the affected supervisor's website, or at least once in a newspaper of general circulation in the affected area..."	One of the options	no page found	Only when needed
21	Vote-by-mail counts on election night (ballots received and ballots still uncounted)	s. 102.072	"Beginning at 7 p.m. on election day, the supervisor must, at least once every hour while actively counting, post on his or her website the number of vote-by-mail ballots that have been received and the number of vote-by-mail ballots that remain uncounted."	Required	no page found	No page found
22	Names of the canvassing board members	s. 102.141(1)	"The names of the canvassing board members must be published on the supervisor's website upon completion of the logic and accuracy test."	Required	/notices/canvassing-board.html	Covered
23	Notice of canvassing board meetings to canvass vote-by-mail and provisional ballots (members, alternates, time, place)	s. 102.141(2)(b)	"Public notice of the canvassing board members, alternates, time, and place ... must be given at least 48 hours prior thereto by publication on the county's website as provided in s. 50.0311, on the supervisor's website, or in one or more newspapers..."	One of the options	/notices/canvassing-board.html	Partly covered
24	Notice of when the canvassing board will come back from a long recess	s. 102.141(2)(c)	"...the board must post on the supervisor's website the anticipated time at which the board expects to reconvene."	Required (when it happens)	no page found	Only when needed
25	Factual information about a referendum (allowed, not required)	s. 106.113(2)	"This subsection does not preclude a local government or a person acting on behalf of a local government from ... posting factual information on a government website..."	Allowed, not required	no page found	Optional (not used)
26	E-mail public records statement	s. 668.6076	"Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."	Required	no page found	No page found
	Status key					
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